

**Philippine Information Agency-Annual Procurement Plan for FY 2019 (Detailed)**

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	<b>REPAIRS &amp; MAINTENANCE</b>											
	A. Office Building	CO/RO	SMV					GoP	1,460,100.00			Repair of PIA Central Office and Regional office building Hardware and Construction materials  Region XIII
	1. Various Supplies and Materials for Repair (plywood, nails, paints, plumbing supplies, etc)	CO-ADMIN	SMV					GoP	337,900.00			
	2. Other Structure (elevator maintenance)	CO-ADMIN	Direct contracting					GoP	644,000.00			
	3. Renovation of regional office	CO/RO	SMV						151,000.00			
	B. Repair /Maintenance of various Office Equipment	CO/RO	SMV					GoP	1,238,800.00			
	1. Information and Comm. Technology Equipment	CO/RO	SMV					GoP	536,000.00			
	1.1 Plastic molding, taceplate, modular jack, HDMI capture card, HDMI cable)	CO-MISD	SMV					GoP	30,000.00			
	2. Communication Equipment	CO-ADMIN	SMV					GoP	135,000.00			
	2.1 Various supplies & materials for repair	CO-ADMIN	SMV					GoP	185,800.00			
	C. Printing Equipment	RO	SMV					GoP	186,000.00			
	D. Motorpool Vehicle (supplies and materials)	CO/RO	SMV					GoP	2,868,000.00			
	E. Furniture & Fixtures	RO	SMV					GoP	280,000.00			
	F. Other Machinery and Equipment	CO	SMV/NP					GoP	323,000.00			
	<b>RENTAL EXPENSES</b>											
	Land							-				
	Building and Structures	RO	Lease of Venue					GoP	4,971,000.00			
	Motor Vehicle	CO/RO	SMV					GoP	682,000.00			
	Equipment	CO/RO	SMV					GoP	199,000.00			
	<b>PROFESSIONAL EXPENSES</b>											
	1. Legal Services	CO	NP					GoP	430,000.00			
	2. Consultancy Services	CO	NP					GoP	1,928,000.00			
	3. Other Professional Services	CO/RO	NP					GoP	7,984,000.00			
	3.1 Creative talents (Directors, script writers, voice over announcers, on-cam talents)	CO-CG	NP						30,000.00			
	3.2 Mascot makers	CO-CG	NP					GoP	80,000.00			
	3.3 Medical Diagnostic (Annual Physical Exam)	CO-HRDD	SMV						531,000.00			
	4. Janitorial Services	CO-ADMIN	3 Year Contract					GoP	4,756,000.00			
	5. Security Services	CO-ADMIN	3 Year Contract					GoP	5,286,000.00			
												For in-house production For PIA Puppet For Health & wellness program

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	6. Other General Services											
	6.1 Pest Control	CO-ADMIN	SMV					GoP	200,000.00			
	6.2 Aircon Maintenance	CO-ADMIN	SMV					GoP	200,000.00			
	<b>OFFICE SUPPLIES AND MATERIALS</b>											
	1. Various ICT Office Supplies	CO/RO	A-A(PS-DBM)/S/SMV					GoP				
	1.2 Barcode scanner	CO-MISD	SMV					GoP	25,000.00			
	Wifi Adapter	CO	SMV					GoP	4,500.00			
	Printer All in One	CO	SMV					GoP	43,500.00			
	USB Keyboard and Headphones	CO	SMV					GoP	17,400.00			
	2. Common-Use Supplies and Equipment	CO/RO	PS/S/SMV					GoP				
	2.1 Water Dispenser	CO	SMV					GoP	21,000.00			
	2.2 ID Lanyard and ID Jacket	CO	SMV					GoP	16,000.00			
	2.3 Whiteboard	CO	SMV					GoP	9,000.00			
	2.4 Electronic Time Recorder	CO	SMV					GoP	14,900.00			
	3. Fuel, Oil, Lubricants (Fleet Card System)	CO/RO	SMV/CB					GoP	5,059,000.00			
	4. Various Supplies and Materials (GAD Activity, CSC)	CO/RO	SMV					GoP	12,069,900.00			
	4.1 Tokens for retirees	CO-HRDD	SMV					GoP	58,400.00			
	4.2 Labeling machine	CO-HRDD	SMV					GoP	10,000.00			
	4.3 Various medical supplies for Health & Wellness	CO-HRDD	SMV						30,000.00			
	4.3 Props, tokens	CO-CG	SMV					GoP	91,000.00			
	4.4 Special papers, sticker papers, assorted props, mascot repair materials	CO-CG	SMV					GoP	21,800.00			
	4.5 Props production set, tokens, etc for PIA webcast	CO-CG	SMV					GoP	100,000.00			
	4.6 LAN cable tester	CO-MISD	SMV					GoP	18,000.00			
	4.7 LAN cable	CO-MISD	SMV					GoP	12,000.00			
	4.8 HDMI cable/ XLR cable	CO-CG	SMV						13,000.00			
	<b>Travelling Expenses</b>	CO/RO	Agency to Agency (PS-DBM)					GoP	7,132,000.00			
	<b>Training and Seminars</b>	CO/RO	SMV/CB					GoP	2,329,750.00			
	1.1 Resource Person for the Orientation on	CO	SMV					GoP	39,000.00			
	1.2 Meals and Lease of Venue for the Orientation on ORA-	CO	SMV					GoP	225,250.00			

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	<b>Advertising Expenses</b>	CO/RO	SMV/NP					GoP	2,048,000.00			
	<b>Representation Expenses</b>	CO/RO	SMV/CB					GoP	4,498,500.00			
	1. Representation - Accomodation of Regional Personnel	CO/RO	SMV/CB					GoP	135,000.00			
	2. Catering Services for Luzon Cluster Meeting	CO	SMV					GoP	22,800.00			
	3. Meals and Lease of Venue for the Conduct of 1st EXECOM	CO	SMV					GoP	561,700.00			
	<b>Printing and Publications</b>	CO/RO	SMV					GoP	768,000.00			
	PIA Accomplishment report	CO-CG	SMV					GoP	250,000.00			
	1. Printing - Photos of National Heroes	CO	SMV					GoP	10,000.00			
	2. Calling Cards	CO	SMV					GoP	4,000.00			
	<b>ICT Software Subscriptions</b>							GoP	978,000.00			
	Cloud Web Hosting	CO-CG	SMV									
	<b>Other Subscriptions</b>	CO	SMV/NP					GoP	1,608,000.00			
	Newspapers/Magazine	CO/RO	SMV						180,000.00			
	Additional Newspapers/Magazine	CO/RO	SMV						20,000.00			
	<b>CAPITAL OUTLAY</b>											
	<b>A. ICT Equipment Outlay</b>											
	A.1 HRMIS	CO-HRDD	MYOA					GoP	3,000,000.00			
	A.2 Other ICT Equipmet	CO/RO	SMV					GoP				
	A.3 Managed switch (24 ports)	CO-MISD	SMV					GoP	135,000.00			
	A.4 Ruckus WiFi Expansion	CO-MISD	SMV					GoP	336,000.00			
	A.5 UPS 10 KVA	CO-MISD	SMV					GoP	300,000.00			
	<b>B. ICT Software</b>	CO/RO	SMV					GoP	950,478.00			
	B.1 Firewall license (for 1 year)	CO-MISD	SMV						120,000.00			
	B.2 1TB Google Drive Upgrade storage	CO-MISD	SMV						195,522.00			
	<b>C. Printing Equipment</b>	CO/RO	SMV					GoP	25,000.00			
	<b>D. Other Structures</b>	CO/RO	CB					GoP	3,234,000.00			
	<b>MANDATORIES</b>											
	Water	CO/RO	Direct Contracting					GoP	5,197,000.00			
	Electricity	CO/RO	Direct Contracting					GoP	14,742,000.00			
	<b>COMMUNICATION</b>											
	<b>A. Courier Services</b>	CO	CB					GoP	500,000.00			

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	B. Postage & Courier Services	RO	SMV					GoP	138,000.00			
	C. Mobile Loads/Subscription	CO/RO	NP					GoP	7,529,000.00			
	D. Landline	CO/RO	Direct Contracting					GoP	3,189,000.00			
	E. Internet Subscription	CO/RO	SMV					GoP	1,132,000.00			
	E.1 G-Suite Collaborative Solutions	CO-MISD	SMV					GoP	900,000.00			
	F. Cable Subscription	CO/RO	Subscription					GoP	492,000.00			
	<b>TRANSPORTATION AND DELIVERY</b>	CO/RO	SMV					GoP	2,129,000.00			
	<b>TAXES, PREMIUM &amp; FEES</b>											
	Tax, Duties and Licenses	CO/RO						GoP	278,000.00			
	Fidelity Bond Premium	CO						GoP	256,000.00			
	Insurance Expenses	CO/RO						GoP	829,000.00			
<b>GRAND TOTAL</b>									<b>119,704,000.00</b>			

Prepared by:

  
**LORENZA OPLE - CRUZ**

Head, BAC Secretariat

**GRAND TOTAL**

Noted by:

  
**MARIE ANGELIE C. VILLAPANDO**

Chairperson, BAC

  
**VICTORIA ASUNCION S. MENDOZA**

Vice-Chairperson, BAC

ON LEAVE  
**ELIZABETH S. CUISIA**

Member

  
**JOSELITO L. REYES**

Member

  
**JIMMY E. GUZMAN**

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