

APP-CSE 2024 FORM
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2024 FORM

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service – Department of Budget and Management (PS-DBM) that shall be purchased by government agencies. Consistent with the DBM Circular Letter Nos. 2011-6 and 2011-6-A dated 25 August 2011 and 28 September 2011, respectively, the Procurement Service will serve as the agency and primary agent for all its CSE requirements.
Only agencies that upload APP-CSE to the Virtual Store (VS) will be able to purchase CSE from the PS-DBM.
Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the Virtual Store (VS) and Downloads page of PS-DBM website (www.ps-philgeps.gov.ph).
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) under the "What We Sell" tab for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on the PART I of this form, otherwise the form will be deemed invalid.
- 5.0 For items not included on the list of PART II, a separate file, with the file name APP-CSE 2024 Form - Other Items, can be downloaded from the Downloads page of PS-DBM website (www.ps-philgeps.gov.ph) and must be submitted to PS-DBM through this link: <https://storcuriax/hoas8>.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's Virtual Store (VS) account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their Virtual Store account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0927-8478445 (Globe) or 0918-2954426 (Smart), or email apccse.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Note: The APP-CSE for FY 2024 must be submitted on or before: **31 July 2023**.
Department/Bureau/Office: PHIL. INFORMATION AGENCY
Reason: 1 - OLD OPERATING BUILDING
Address: 6F OLD OPERATING BUILDING
SHELUPA ST. SAN PEDRO CITY, LGU

Agency Code/UA/CS: 30240
Organization Type: NGA
Contact Person: EDEL O. TASONGONG
Position: ASSISTANT CHIEFS (ANT III)
Email: eddel.tasongong@ps.gov.ph
Telephone/Mobile Nos.: 072 607-9240

Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price	Total Amount for the year											
		Jan	Feb	Mar	Q1 AMOUNT	April	May	June	Q2 AMOUNT	July	Aug	Sept	Q3 AMOUNT				Oct	Nov	Dec	Q4 AMOUNT							
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPTS)																											
ALCOHOL OR ACETONE BASED ANTISEPTICS																											
1	12191601-A1-EHM	ALCOHOL, Ethyl, 500 mL	3	3	0	6	305.76	0	0	0	0	0	0.00	5	0	3	6	407.68	0	5	0	2	2	254.80	50.96	966.24	
2	12191601-A1-E00	ALCOHOL, Ethyl, 1 Gallon	2	2	0	4	1,805.44	0	4	0	4	0	1,805.44	0	0	4	4	1,805.44	0	0	0	2	0	0	502.72	451.36	6,310.04
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																											
3	60121413-CP-P01	CLEARBOOK, A4 size	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	35.36	0.00
4	60121413-CP-P02	CLEARBOOK, Legal size	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	38.48	0.00
5	60121324-EP-P01	ERASER, plastic/rubber	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	9.36	0.00
6	60121324-SP-G01	SIGN PEN, Extra Fine Tip, Black	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	10	0	10	0	0	0.00	26.00	260.00
7	60121324-SP-G04	SIGN PEN, Fine Tip, Black	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	44.72	0.00
8	60121324-SP-G07	SIGN PEN, Medium Tip, Black	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	57.20	0.00
9	60121324-SP-G02	SIGN PEN, Extra Fine Tip, Blue	5	0	10	15	390.00	0	10	0	10	0	260.00	0	10	0	10	260.00	0	10	0	10	0	0	0.00	26.00	1,170.00
10	60121324-SP-G05	SIGN PEN, Fine Tip, Blue	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	44.72	0.00
11	60121324-SP-G08	SIGN PEN, Medium Tip, Blue	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	57.20	0.00
12	60121324-SP-G03	SIGN PEN, Extra Fine Tip, Red	0	0	0	0	0.00	0	0	0	0	0	0.00	0	5	0	5	130.00	0	0	0	0	0	0	0.00	26.00	130.00
13	60121324-SP-G06	SIGN PEN, Fine Tip, Red	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	45.76	0.00
14	60121324-SP-G09	SIGN PEN, Medium Tip, Red	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	57.20	0.00
15	60121244-WR-P01	WRAPPING PAPER	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	214.24	0.00
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																											
16	45121517-00-C03	DOCUMENT CAMERA	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	25,536.16	0.00
17	45116099-MM-P01	MULTIMEDIA PROJECTOR	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	18,070.40	0.00
BATTERIES AND CELLS AND ACCESSORIES																											
18	2611702-BT-A02	BATTERY, dry cell, size AA	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	21.84	0.00
19	2611702-BT-A01	BATTERY, dry cell, size AAA	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	19.76	0.00
20	2611702-BT-D03	BATTERY, dry cell, size D	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00	92.56	0.00
CLEANING EQUIPMENT AND SUPPLIES																											
21	4731812-AF-A01	AIR FRESHENER	5	0	4	9	786.24	0	1	0	1	0	346.44	0	2	0	2	174.72	0	0	0	2	2	0	174.72	87.36	1,485.12

22	4731604-BK-S01	BROOM (Walk Tambo)	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	255.84	6	127.92	76.52			
23	4731604-BK-T01	BROOM (Walk Ting-ling)	piece	2	0	0	2	47.84	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	47.84	4	21.92	95.68			
24	4731825-TB-C01	CLEANER, Toilet Bowl and Urinal	bottle	1	2	0	3	134.16	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	44.72	134.16			
25	4731825-C-P01	CLEANSER, Scouring Powder	can	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	36.00	0.00			
26	4731811-OS-802	DETERGENT BAR	bar	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	9.36	0.00			
27	4731811-OF-P02	DETERGENT POWDER, all purpose	pouch	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	88.40	88.40			
28	4731823-DS-A01	DISINFECTANT SPRAY	can	2	4	3	9	1,357.20	0	2	0	2	301.60	0	2	0	0	0	0	0	0	0	0	0	0	0	150.80	2,262.00			
29	4731801-DU-P01	DUST PAN	piece	0	0	2	2	93.60	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	46.80	93.60			
30	4731802-FW-P03	FLOOR WAX, paste type, red	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	135.20	0.00			
31	4731826-FG-A01	FURNITURE CLEANER	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	226.72	0.00			
32	7201612-MS-U01	HAND SOAP, liquid	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	42.95	0.00			
33	4731804-MP-R01	MOP BUCKET	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	2,288.00	0.00			
34	4731813-MP-H02	MOPHANDLE, heavy duty	piece	1	0	0	1	134.16	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	134.16	134.16			
35	4731819-MP-R01	MOPHEAD, made of rayon	piece	0	0	2	2	228.08	0	0	0	0	0.00	2	0	0	2	228.08	0	0	0	0	0	0	0	0	114.04	456.16			
36	4731901-RG-C01	RAGS	kilo	0	0	2	2	114.40	0	0	0	0	0.00	1	0	0	1	57.20	0	1	0	0	0	0	0	0	57.20	228.20			
37	4731826-SC-N01	SCOURING PAD	pack	1	0	0	1	88.44	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	88.44	88.44			
38	4731701-TB-P04	TRASHBAG, 30L size	pack/roll	5	0	6	11	1,890.00	7	6	0	13	1,890.00	5	0	3	8	1,940.00	3	0	0	5	8	1,040.00	40	130.00	5,200.00				
39	4731701-TB-P05	TRASHBAG, large size	pack/roll	0	0	4	4	237.12	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	59.28	237.12			
40	4731701-TB-P06	TRASHBAG, XL size	pack/roll	2	0	0	2	185.12	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	92.56	185.12			
41	4731702-WB-P01	WASTEBASKET	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	43.68	0.00			
COLOR COMPOUNDS AND DISPERSIONS																															
42	1271702-SI-P01	INK, for stamp pad	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	31.20	0.00		
CONSUMER ELECTRONICS																															
43	5216153-DV-R01	DIGITAL VOICE RECORDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	4,803.76	0.00		
FACE MASK																															
44	4213713-SM-M05	FACE MASK	box	0	0	0	0	0.00	0	0	0	0	0.00	19	19	21	59	3,288.00	0	0	0	0	0	0	0	0	0	52.00	3,066.00		
FILMS																															
45	1311202-AC-P01	ACETATE	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	1,948.32	0.00			
46	1311201-CF-P02	CARBON FILM, legal size	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	256.88	0.00			
FIRE FIGHTING EQUIPMENT																															
47	4631601-FE-H01	FIRE EXTINGUISHER, dry chemical	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	1,398.60	0.00			
48	4631601-FE-H01	FIRE EXTINGUISHER, pure HCFC	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	5,613.2F	0.00			
FLAG OR ACCESSORIES																															
49	5521925-PH-P01	PHILIPPINE NATIONAL FLAG	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	284.84	0.00			
FURNITURE AND FURNISHINGS																															
50	5601504-CH-B01	MONOBLOC CHAIR, beige	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	375.44	0.00			
51	5601504-CH-W01	MONOBLOC CHAIR, white	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	372.32	0.00			
52	5601519-TM-S01	MONOBLOC TABLE, white	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	1,248.88	0.00			
53	5601519-TM-S02	MONOBLOC TABLE, beige	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	1,248.88	0.00			
HEATING AND VENTILATION AND AIR CIRCULATION																															
54	4001604-EF-C01	ELECTRIC FAN, ceiling mount, crib type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	1,360.08	0.00			
55	4001604-EF-G01	ELECTRIC FAN, industrial, ground type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	1,056.68	0.00			
56	4001604-EF-S01	ELECTRIC FAN, stand type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	1,006.72	0.00			
57	4001604-EF-W01	ELECTRIC FAN, wall mount	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	914.16	0.00			
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																															
58	43211507-DS-K03	DESKTOP, for Basic Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	24,793.60	0.00			
59	43211507-DS-K04	DESKTOP, for Mid-Range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	42,399.40	0.00			
60	43201827-HD-X02	EXTERNAL HARD DRIVE	unit	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	1	3,018.98	0	0	0	0	0	0	0	0	3,018.98	3,018.98	0.00		

61	432020HF-DUA	FLASH DRIVE	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	224.64	0.00		
62	4321192-LAP04	LAPTOP, for Mid-range Users	unit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	42,360.00	0.00		
63	4321192-LAP03	LAPTOP, Lightweight	unit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	46,860.00	0.00		
64	4321178-MO-C02	COMPUTER MOUSE, Wireless	unit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	169.52	0.00		
65	4322102-PR-C02	PRINTER, Impact, Dot Matrix, 24 pins	unit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	33,015.84	0.00		
66	4322102-PR-C01	PRINTER, Impact, Dot Matrix, 9 pins	unit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	11,014.64	0.00		
67	4321105-PR-L01	PRINTER, Laser, Monochrome	unit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	23,063.04	0.00		
LIGHTING AND FIXTURES AND ACCESSORIES																											
68	3910162B-LA-01	LIGHT-EMITTING DIODE (LED), LIGHT BULB, 7 watts	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	81.12	0.00	
69	3910162B-LT-01	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	265.82	0.00	
MANUFACTURING COMPONENTS AND SUPPLIES																											
70	31201619G-201	GLUE, all-purpose	jar	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	70.72	0.00	
71	3115184-SW-H01	STAPLE WIRE, heavy duty (binder type), 23/13	box	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	22.55	0.00	
72	3115184-SW-S01	STAPLE WIRE, standard	box	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	23.76	0.00	
73	31201592-TA-E01	TAPE, electrical	roll	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	19.45	0.00	
74	31201592-TA-H01	TAPE, masking, 24mm	roll	0	0	0	2	123.76	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2	61.88	123.76	
75	31201592-TA-H02	TAPE, masking, 48 mm	roll	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	121.15	0.00	
76	31201517-TA-R01	TAPE, packaging, 48 mm	roll	2	0	0	0	60.32	0	0	0	0	0	0	1	1	30.15	0	0	0	0	0	0	0	30.15	90.48	
77	31201517-TA-T01	TAPE, transparent, 24mm	roll	3	0	5	8	91.52	0	2	0	0	0	0	6	66.64	0	0	0	0	0	0	0	0	11.44	183.04	
78	31201517-TA-T02	TAPE, transparent, 48 mm	roll	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	23.92	0.00	
79	3115197-TW-H01	TWINE, plastic	roll	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	70.72	0.00	
MEASURING AND OBSERVING AND TESTING EQUIPMENT																											
80	4111169-RU-P02	RULER, flexible, plastic, 650mm	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	20.80	0.00	
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																											
81	44121612-BL-H01	BLADE, for general purpose cutter/utility knife	tube	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	16.00	0.00	
82	44101602-PP-H01	BINDING AND PUNCHING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	10,104.64	0.00	
83	44101607-CA-C01	CALCULATOR, Compact	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	287.04	0.00	
84	44121710-C-W01	CHALK, white enamel	box	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	32.97	0.00	
85	44122105-BF-C01	CLIP, backfield, 19mm	box	2	0	0	0	18.72	0	0	0	0	0	0	5	46.80	0	5	0	5	0	0	0	0	9.36	112.32	
86	44122105-BF-C02	CLIP, backfield, 25mm	box	2	0	0	0	31.20	0	0	0	0	0	0	5	78.00	0	5	0	5	0	0	0	0	15.60	187.20	
87	44122105-BF-C03	CLIP, backfield, 32mm	box	2	0	0	0	54.08	0	0	0	0	0	0	3	81.12	0	5	0	5	0	0	0	0	27.04	270.40	
88	44122105-BF-C04	CLIP, backfield, 50mm	box	2	0	0	0	120.64	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	60.32	120.64	
89	44121801-CT-R02	CORRECTION TAPE	piece	10	0	10	20	230.60	0	10	0	10	115.30	0	20	30	345.90	0	20	0	0	0	0	0	11.53	927.40	
90	44121612-CO-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	31.72	0.00	
91	44111515-OF-B01	DATA FILE BOX	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	10	10	772.00	0	10	0	0	0	0	0	772.00	1,544.00	
92	44122011-OF-H01	DATA FOLDER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	68.64	0.00	
93	4410302-OS-H01	DATE STAMP	piece	0	0	0	2	599.56	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	469.78	939.56	
94	44121596-EN-B01	ENVELOPE, Documentary, A4	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	840.32	0.00	
95	44121596-EN-C02	ENVELOPE, Documentary, legal,	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	1,076.48	0.00	
96	44121596-EN-X01	ENVELOPE, Expanding, Kraft	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	1,374.88	0.00	
97	44121596-EN-X02	ENVELOPE, Expanding, Plastic	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	38.49	0.00	
98	44121596-EN-H02	ENVELOPE, Mailing	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	466.95	0.00	
99	44121594-EN-W02	ENVELOPE, Mailing, with window	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	528.32	0.00	
100	44111912-ER-B01	ERASER, felt, for blackboard/whiteboard	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	12.33	0.00	
101	44122118-FA-P01	FASTENER	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	94.64	0.00	
102	44111515-FO-X01	FILE ORGANIZER, expanding, plastic, legal	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	85.20	0.00	
103	44122018-FT-C01	FILE TAB DIVIDER, A4	pack	0	0	0	10	228.80	0	10	0	10	228.80	0	10	10	228.80	0	10	0	10	10	10	10	228.80	915.20	
104	44122018-FT-C02	FILE TAB DIVIDER, Legal	pack	0	0	0	10	260.00	0	10	0	10	260.00	0	10	10	260.00	0	10	0	10	10	10	10	260.00	1,040.00	

152	141131-HP801	PAD PAPER, ruled	pad	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	35.36	0.00		
153	141131-PA-P01	PAPER, parchment	box	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	188.28	0.00		
154	141131-RE-601	RECORD BOOK, 300 PAGES	book	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	72.80	0.00		
155	141131-RE-602	RECORD BOOK, 300 PAGES	book	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	105.04	315.12		
156	1411704-TT-P04	TISSUE, INTERFOLDED PAPER TOWEL	pack	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	28.12	0.00		
157	1411704-TT-P02	TOILET TISSUE PAPER, 2 Ply	pack	0	0	5	5	594.40	0	7	0	7	706.16	5	0	5	10	1,068.80	0	6	0	6	605.28	28	100.88	2,874.64	
PERFUMES OR COLOGNES OR FRAGRANCES																											
158	5313162H-HS-501	HAND SANITIZER	bottle	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	97.36	0.00		
PESTICIDES OR PEST REPELLENTS																											
159	1031593H-401	INSECTICIDE	can	0	2	0	2	555.84	0	4	0	4	1,031.68	0	0	0	0	0.00	0	0	0	0	0	257.92	1,947.52		
PRINTED PUBLICATIONS																											
160	55101524-HA-H01	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184)	book	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	37.21	0.00		
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)																											
1	4403102-RK-D05	DRUM CARTRIDGE, BROTHER DR-3455, Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	6,947.20	0.00		
2	4403105-CA-C04	INK CARTRIDGE, CANON CL-741, Colored	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	1,126.32	0.00		
3	4403105-CA-C02	INK CARTRIDGE, CANON CL-811, Colored	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	1,178.32	0.00		
4	4403105-CA-B04	INK CARTRIDGE, CANON PG-740, Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	861.12	0.00		
5	4403105-CA-B02	INK CARTRIDGE, CANON PG-810, Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	892.32	0.00		
6	4403105-EP-817	INK CARTRIDGE, EPSON C13T664100 (T6641), Black	cart	4	0	0	4	527.60	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	231.90	937.60		
7	4403105-EP-C17	INK CARTRIDGE, EPSON C13T664000 (T6642), Cyan	cart	4	0	0	4	968.80	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	242.20	968.80		
8	4403105-EP-M17	INK CARTRIDGE, EPSON C13T664000 (T6643), Magenta	cart	4	0	0	4	968.80	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	242.20	968.80		
9	4403105-EP-Y17	INK CARTRIDGE, EPSON C13T664000 (T6644), Yellow	cart	4	0	0	4	968.80	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	242.20	968.80		
10	4403105-HP-840	INK CARTRIDGE, HP C2P09AA (HP62), Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	852.80	0.00		
11	4403105-HP-T90	INK CARTRIDGE, HP C2P06AA (HP62), Tri-color	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	1,046.32	0.00		
12	4403105-HP-B09	INK CARTRIDGE, HP C3S1AA (HP21), Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	910.00	0.00		
13	4403105-HP-T10	INK CARTRIDGE, HP C3S2AA (HP22), Tri-color	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	1,053.52	0.00		
14	4403105-HP-B17	INK CARTRIDGE, HP C0460AA (HP60), Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	886.88	0.00		
15	4403105-HP-T17	INK CARTRIDGE, HP C0430AA (HP60), Tri-color	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	1,047.28	0.00		
16	4403105-HK-C00	INK CARTRIDGE, HP CD972AA (HP920XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	822.68	0.00		
17	4403105-HK-H00	INK CARTRIDGE, HP CD973AA (HP920XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	822.68	0.00		
18	4403105-HK-Y00	INK CARTRIDGE, HP CD974AA (HP920XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	1,911.28	0.00		
19	4403105-HK-P00	INK CARTRIDGE, HP CD975AA (HP920XL), Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	865.28	0.00		
20	4403105-HP-620	INK CARTRIDGE, HP C7561AA (HP61), Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	1,066.00	0.00		
21	4403105-HP-720	INK CARTRIDGE, HP C7562AA (HP61), Tri-color	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	935.00	0.00		
22	4403105-HP-B09	INK CARTRIDGE, HP C7556AA (HP62), Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	746.80	0.00		
23	4403105-HP-C09	INK CARTRIDGE, HP C7556AA (HP62), Cyan	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	1,976.80	0.00		
24	4403105-HK-B43	INK CARTRIDGE, HP CN045AA (HP951XL), Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	1,517.36	0.00		
25	4403105-HK-C03	INK CARTRIDGE, HP CN046AA (HP951XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	1,517.36	0.00		
26	4403105-HK-H43	INK CARTRIDGE, HP CN047AA (HP951XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	1,517.36	0.00		
27	4403105-HK-Y43	INK CARTRIDGE, HP CN048AA (HP951XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	1,517.36	0.00		
28	4403105-HP-B06	INK CARTRIDGE, HP CN692AA (HP701), Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	415.12	0.00		
29	4403105-HP-T36	INK CARTRIDGE, HP CN693AA (HP701), Tri-color	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	404.56	0.00		
30	4403105-HP-B33	INK CARTRIDGE, HP C2107AA (HP78), Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	404.56	0.00		
31	4403105-HP-T33	INK CARTRIDGE, HP C2108AA (HP78), Tri-color	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	312.80	0.00		
32	4403105-HP-B42	INK CARTRIDGE, HP C2121A (HP85A), Black	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	256.88	0.00		
33	4403105-HP-C32	INK CARTRIDGE, HP C2122A (HP85A), Cyan	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	256.88	0.00		
34	4403105-HP-H33	INK CARTRIDGE, HP C2123A (HP85A), Magenta	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	256.88	0.00		
35	4403105-HP-Y33	INK CARTRIDGE, HP C2124A (HP85A), Yellow	cart	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	256.88	0.00		

Table with 97 columns and 97 rows. Columns include product ID, name, and 95 numerical values. Rows 36-41: HP ink cartridges (cyan, magenta, yellow). Rows 42-51: HP ink cartridges (cyan, magenta, yellow) and EPSON ribbons (black). Rows 52-60: Brother toner cartridges (black, cyan, magenta, yellow). Rows 61-71: HP toner cartridges (black, cyan, magenta, yellow). Rows 72-83: HP toner cartridges (cyan, magenta, yellow).

APP-CSE 2024 Form - Other Items
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2024 FORM - OTHER ITEMS

Instructions:
 This form shall be utilized by government agencies for items that are not available in the PS-DBM catalog but are regularly purchased from other sources. Information given in this form will serve as a survey to identify the items that may be considered as CSE by the PS-DBM.

- 1.0 APP-CSE 2024 Form - Other Items must be accompanied using Microsoft Excel format ONLY. The APP-CSE Form - Other Items shall be deemed incorrect or invalid if the form used is in other than the prescribed format which is downloadable from the Downloads page of PS-DBM website (www.sp-philippines.gov.ph).
- 2.0 All information must be provided accurately.
- 3.0 To fill-out, copy the list of items indicated in the UNSPEC tab of this form. Otherwise, the item that you will insert will not be accepted. Additional rows for other items may be inserted if necessary.
- 4.0 Finally upload the list of items of the APP-CSE Form - Other Items to Microsoft Excel form on or before the deadline of the APP-CSE 2024 Form - Other Items.
- 4.0 For further assistance or clarification, agencies may contact the Procuring and Sales Division of PS-DBM through its mobile numbers 0923-8479245 (Globe) or 0953-2954432 (Smart), or email appsales@ps-philippines.gov.ph, or visit the PS-DBM website (www.sp-philippines.gov.ph) for the guide on how to fill-out the APP-CSE Form.

5.0 **Note: The APP-CSE for FY 2024 must be submitted on or before 31 July 2023.**

Document/Reference: PHILIPPINE ADMINISTRATIVE AGENCY
 Region: REGIONAL OFFICE - CEBU
 Address: 39 OUTPOST BUILDING DEL UNILEVE CITY OF SALTERRADO LUNDA

Agency Code (UNCS): 30040
 Classification Type: SEA
 Contact Person: ENZO S. TAYAN
 Email: enzo.tayan@psa.gov.ph
 Telephone/Mobile No: 077 692 5741

No.	UNSPEC Code	Item Description	Unit of Measure	Monthly Quantity Requirement												Total Quantity Required	Price per Unit	Total Amount			
				Jan	Feb	Mar	Q1	Q2	Q3	Q4	Q5	Q6	Q7	Q8	Q9				Q10		
OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Notes: Please indicate price of items)																					
COMMON-USED SUPPLIES																					
1		BALLPEN, Blue	piece	20	0	20	40											60	0.00	0.00	
2		BALLPEN, Blue	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
3		BALLPEN, Black	piece	5	0	0	5	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
4		BALLPEN, Red	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
5		CERTIFICATE HOLDER, Bkx, 8.5x11	piece	0	0	5	5	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
6		DATA FILE BOX, with cover, Bkx, 5.12 x 1.5 x 1.18"	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
7		DATA FILE BOX, with cover, Bkx, Square-Type	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
8		DATA FOLDER, Tagula lock on top, Magnet	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
9		DATA FOLDER, Tagula lock on top, Zip	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
10		DATA FOLDER, Tagula lock on top, Zip	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
11		DATA FOLDER, Tagula lock on top, Bkx	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
12		DATA FOLDER, 3-hole, Bkx, A4 size	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
13		DATA FOLDER, 3-hole, Bkx, Legal size	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
14		FASTENERS, PLASTIC	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
15		PVC COVER, TRANSPARENT, A4	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
16		SIGN LABEL, Sticker 1"	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
17		INDICATOR STICKY FLAGS	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
18		SIGN PEN WITH /O TOP RETRACTABLE	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
19		BATTERY DRY CELL, SIZE C	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
20		PERMANENT TWIN HANKER (Extra Fine and Fine)	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
PAPER MATERIALS AND PRODUCTS																					
21		COPY PAPER, Letter size, 80 gsm	ream	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
22		COPY PAPER, Legal, Green	ream	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
23		COPY PAPER, Legal, Yellow	ream	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
24		PHOTO PAPER	piece	5	0	5	10	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
25		Board Certificate Paper, Letter size	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
26		FOLDER, MORGESCO, legal, Bkx, 50%	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
27		STICKER PAPER, A4, 10 pcs per pack	piece	5	0	5	10	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
COMPUTER SUPPLIES/CONSUMABLES																					
28		INK CART, CANON B&W, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
29		INK CART, CANON B&W, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
30		INK CART, CANON B&W, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
31		INK CART, CANON B&W, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
32		INK CART, CANON B&W, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
33		INK CART, CANON B&W, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
34		INK CART, CANON B&W, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
35		INK CART, CANON B&W, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
36		INK CART, CANON B&W, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
37		INK CART, CANON B&W, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
38		INK CART, CANON B&W, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
39		INK CART, CANON B&W, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
40		INK CART, CANON B&W, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
41		INK CART, CANON B&W, Black	cart	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00

BS	DESCRIPTION	UNIT	QTY	UNIT PRICE	TOTAL	QTY	UNIT PRICE	TOTAL	QTY	UNIT PRICE	TOTAL	QTY	UNIT PRICE	TOTAL	QTY	UNIT PRICE	TOTAL	QTY	UNIT PRICE	TOTAL	QTY	UNIT PRICE	TOTAL
98	STEREO LIGHT	piece	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00
99	GL FILTER	piece	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00
100	STORAGE BASKET MESH BODIES 15X 15" 15" 15"	piece	0	15,000.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00
101	DUCT TAPE	roll	0	175.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00
102	EXPANDING ENVELOPE	piece	0	860.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00
103	PALM WATER YELLOW	piece	0	71.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00
104	FATHER'S DUST	piece	0	260.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00
105	FLOOR MASS	piece	0	370.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00
106	ROBERTED STAMP	piece	0	150.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00
107	ADDITIONAL MACHINE TAP	piece	0	54.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00
108	KITCHEN SPONGE	piece	0	375.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00
109	LIQUID HAND SOAP 300 ML	piece	0	230.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00
110	FURNITURE POLISH	can	0	774.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00
111	MATHROPHY DISINFECTANT	piece	0	360.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00
112	MARBLE KID 1 RW	piece	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00
113	WHITE SKRANT 75 ML	piece	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00
114	RECHARGEABLE BATTERY AA	piece	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00
115	RECHARGEABLE BATTERY AA	piece	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00
116	RECHARGEABLE BATTERY (RECHARGEABLE AA) 1,200 mAh	piece	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00
117	LOW ARCH FILE FOLDER WITH RING BINDERS LOWS SIZE BLACK HORIZONTAL	piece	10	1,300.00	13,000.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00
118	LEVER ARCH FILE FOLDER WITH RING BINDERS LOWS SIZE BLUE VERTICAL	piece	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00
119	CALCULATOR (BANKING FOR ACCOUNTING MACHINE)	book	2	200.00	400.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00
120	TRIP CARD 17 SIZE	piece	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00	0	0.00	0.00
A. TOTAL																							81,793.11
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																							8,179.31
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																							
D. GRAND TOTAL (A + B + C)																							
E. APPROVED BUDGET BY THE AGENCY HEAD																							95,422.11

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

Certified Appropriate Funds Available:

Approved by:

[Signature]
EDZEL S. TABONGGONG
Property/Supply Officer

[Signature]
ESTELLE M. BAFANAN
Accountant / Budget Officer

[Signature]
RHEINELVE G. SOLE
Head of Office/Agency

Date Prepared: 21 July 2023

Certified Funds Available / Certified Appropriate Funds Available:

[Signature]
CERDITA S. SIANO
Accountant

Approved by:

[Signature]
JOSEFA ANTONIO
Head of Office/Agency