

Item & Specifications		Unit of Measure	Monthly Quantity Requirement												Total Quantity for this year	Price	Total Amount for this year											
			Jan	Feb	Mar	Q1	Q1 Amount	Apr	May	June	Q2	Q2 Amount	July	Aug	Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount						
26	4713181-DE-822	DETERGENT BAR	bar	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00		
27	4713181-DE-902	DETERGENT POWDER, all purpose	pouch	5	0	0	5	442.00	5	0	5	442.00	0	0	0	0	0	0	0	0	0	0	0	0	10	88.40	884.00	
28	4713183-DS-401	DISINFECTANT SPRAY	can	10	0	0	10	1,508.00	5	0	5	754.00	0	0	0	0	0	0	0	0	0	0	0	0	15	150.80	2,862.00	
29	4713160-DU-F01	DUST PAN	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	46.80	0.00	
30	4713162-FW-003	FLOOR WAX, paste type, red	can	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	132.20	0.00	
31	4713183-FC-401	FURNITURE CLEANER	can	5	0	0	5	1,133.60	5	0	5	1,133.60	0	0	0	0	0	0	0	0	0	0	0	0	10	226.72	2,897.20	
32	7320163-HS-L01	HAND SOAP, liquid	bottle	5	0	0	5	214.75	5	0	5	214.75	0	0	0	0	0	0	0	0	0	0	0	0	10	42.95	429.50	
33	4713164-HP-801	MOP BUCKET	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	2,288.00	0.00	
34	4713163-HP-802	MOP HANDLE, heavy duty	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	134.15	0.00	
35	4713163-HP-801	MOP HEAD, made of rayon	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	114.54	0.00	
36	4713160-RC-011	BAGS	bag	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	57.20	0.00	
37	4713162-SC-N01	SCOURING PAD	pack	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	85.44	0.00	
38	4712170-TB-904	TRASHBAG, XXI, size	pack/roll	10	0	0	10	1,900.00	5	0	5	650.00	0	0	0	0	0	0	0	0	0	0	0	0	15	130.00	1,900.00	
39	4712170-TB-905	TRASHBAG, Large size	pack/roll	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	99.20	0.00	
40	4712170-TB-906	TRASHBAG, XL size	pack/roll	5	0	0	5	462.80	5	0	5	462.80	0	0	0	0	0	0	0	0	0	0	0	0	10	92.56	925.60	
41	4712172-WB-901	WASTEBASKET	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	43.68	0.00	
COLOR COMPOUNDS AND DISPERSIONS																												
42	1217173-SR-901	INK, for stamp pad	bottle	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	31.20	0.00
CONSUMER ELECTRONICS																												
43	5216135-DV-601	DIGITAL VOICE RECORDER	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4,803.75	0.00
FACE MASK																												
44	4212171-SM-005	FACE MASK	box	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	53.00	0.00
FILMS																												
45	1311123-AC-F01	ACETATE	roll	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,098.32	0.00
46	1311121-CP-902	CARBON FILM, legal size	box	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	258.88	0.00
FIRE FIGHTING EQUIPMENT																												
47	4619160-FC-901	FIRE EXTINGUISHER, dry chemical	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,398.80	0.00
48	4619160-FC-902	FIRE EXTINGUISHER, foam NPFC	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5,513.25	0.00
FLAG OR ACCESSORIES																												
49	5512180-PR-F01	PHILIPPINE NATIONAL FLAG	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	264.84	0.00
FURNITURE AND FURNISHINGS																												
50	5610154-CH-801	MONOBLOC CHAIR, beige	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	375.44	0.00
51	5610154-CH-W01	MONOBLOC CHAIR, white	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	372.32	0.00
52	5610119-TM-501	MONOBLOC TABLE, white	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,348.88	0.00
53	5610119-TM-502	MONOBLOC TABLE, beige	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,348.88	0.00
HEATING AND VENTILATION AND AIR CIRCULATION																												
54	4010164-FC-011	ELECTRIC FAN, ceiling mount, orbit type	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,380.08	0.00
55	4010164-FC-021	ELECTRIC FAN, industrial, ground type	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,109.68	0.00
56	4010164-FC-021	ELECTRIC FAN, stand type	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,095.72	0.00
57	4010164-FC-021	ELECTRIC FAN, wall mount	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	914.18	0.00
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																												
58	4321157-DS-003	DESKTOP, for basic users	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	24,793.60	0.00
59	4321157-DS-004	DESKTOP, for Mid-Range Users	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	42,300.40	0.00
60	43201827-ED-002	EXTERNAL HARD DRIVE	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,018.08	0.00
61	43202015-PS-004	FLASH DRIVE	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	234.64	0.00
62	4321153-LAP-004	LAPTOP, for Mid-range users	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	42,300.00	0.00
63	4321153-LAP-003	LAPTOP, Lightweight	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	46,000.00	0.00
64	4321178-HC-002	COMPUTER HOUSE, Wireless	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	189.52	0.00

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			Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug				Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount
			0	0	0	0	0.00	0	0	0	0	0	0.00	0				0	0	0	0.00	0	0	0	0
109	4112027-FO-P01	FOUNDER, pressboard	box	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	
110	4112201-FO-P03	FOUNDER with tab, A4	pack	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0.00
111	4112201-FO-P04	FOUNDER with tab, Legal	pack	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0.00
112	4112208-IT-T01	INDEX TAB	box	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0.00
113	4111511-HP-802	MAGAZINE FILE BOX, Large	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0.00
114	4112176-HP-01	MARKER, Fluorescent	set	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0.00
115	4112176-HP-01	MARKER, Permanent, Black	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0.00
116	4112176-HP-02	MARKER, Permanent, Blue	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0.00
117	4112176-HP-03	MARKER, Permanent, Red	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0.00
118	4112176-HP-01	MARKER, Whiteboard, Black	piece	5	0	0	5	53.20	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	5	52.20
119	4112176-HP-02	MARKER, Whiteboard, Blue	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0.00
120	4112176-HP-03	MARKER, Whiteboard, Red	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0.00
121	4112104-FC-02	PAPER CLIP, vinyl/plastic coated, 31mm	box	10	0	0	10	93.60	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	10	93.60
122	4112104-FC-02	PAPER CLIP, vinyl/plastic coated, Jumbo, 50mm	box	10	0	0	10	239.20	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	10	239.20
123	4111603-PS-W02	PAPER SHREDDER	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0.00
124	4111601-PT-W01	PAPER TRIMMER/CUTTING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0.00
125	4112176-PE-U1	PENCIL, lead/graphite, with eraser	box	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0.00
126	4112161-PS-W01	PENCIL SHARPENER	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0.00
127	4111602-PU-P01	PUNCHER, paper, heavy duty	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0.00
128	4112207-HP-P10	BINDING RING/COMB, plastic, 32 mm	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0.00
129	4112201-RU-001	RUBBER BAND No. 18	box	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0.00
130	4112190-SP-P01	STAMP PAD, felt	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0.00
131	4112161-SS-01	SCISSORS, symmetrical/asymmetrical	pair	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0.00
132	4112161-ST-001	STAPLER, standard type	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0.00
133	4112161-ST-001	STAPLER, heavy duty (older)	unit	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0.00
134	4112161-SR-P02	STAPLE REMOVER, die-type	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0.00
135	4112160-TD-T01	TAPE DISPENSER, table top	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0.00
PAPER MATERIALS AND PRODUCTS																									
136	14111525-CA-01	CARTOLINA, assorted colors	pack	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0.00
137	14111506-CF-L11	COMPUTER CONTINUOUS FORM, 1 PH, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0.00
138	14111506-CF-L12	COMPUTER CONTINUOUS FORM, 1 PH, 280mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0.00
139	14111506-CF-L21	COMPUTER CONTINUOUS FORM, 2 PH, 280mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0.00
140	14111506-CF-L21	COMPUTER CONTINUOUS FORM, 2 PH, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0.00
141	14111506-CF-L31	COMPUTER CONTINUOUS FORM, 3 PH, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0.00
142	14111506-CF-L32	COMPUTER CONTINUOUS FORM, 3 PH, 280mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0.00
143	14111609-LU-C01	LOOSELEAF COVER	bundle	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0.00
144	14111514-HP-022	NOTEPAD, stick-on, 50mm x 76mm	pad	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0.00
145	14111514-HP-024	NOTEPAD, stick-on, 76mm x 100mm	pad	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0.00
146	14111514-HP-023	NOTEPAD, stick-on, 76mm x 76mm	pad	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0.00
147	14111514-HP-022	STENO NOTEBOOK	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0.00
148	14111507-PP-W01	PAPER, MULTICOPY A4	ream	25	0	0	25	4,222.40	10	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	35	8,444.80
149	14111507-PP-W02	PAPER, MULTICOPY LEGAL	ream	25	0	0	25	4,082.00	25	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	50	12,246.00
150	14111507-PP-C01	PAPER, MULTIPURPOSE A4	ream	10	0	0	10	1,851.20	10	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	20	5,533.60
151	14111507-PP-C02	PAPER, MULTIPURPOSE LEGAL	ream	10	0	0	10	1,851.20	10	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	20	5,533.60
152	14111513-PP-001	PHD PAPER, ruled	pad	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0.00
153	14111503-PA-P01	PAPER, parchment	box	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0.00
154	14111531-RE-001	RECORD BOOK, 300 PAGES	book	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0.00
155	14111531-RE-002	RECORD BOOK, 500 PAGES	book	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0.00

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			0	0	0	0	0.00	0	0	0	0	0	0.00	0				0	0	0	0.00	0	0	0	0
88	4432033-HP-B55 TONER CARTRIDGE, HP CF280A, LaserJet Pro M401/M425	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	0	0	0	0.00	0	4,690.40	0.00	
89	4432033-HP-B51 TONER CARTRIDGE, HP CF280XC	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	8,309.52	0.00	
90	4432033-HP-B96 TONER CARTRIDGE, HP CF291A (HP81A), Black LaserJet	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	7,800.00	0.00	
91	4432033-HP-B57 TONER CARTRIDGE, HP CF293A (HP83A), LaserJet Black	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	3,034.72	0.00	
92	4432033-HP-B51 TONER CARTRIDGE, HP CF283XC (HP83X), Black Compact L	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	3,796.00	0.00	
93	4432033-HP-B96 TONER CARTRIDGE, HP CF297A (HP87), Black	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	9,828.00	0.00	
94	4432033-HP-B52 TONER CARTRIDGE, HP CF353C (HP250), Black LaserJet	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	13,728.00	0.00	
95	4432033-HP-B60 TONER CARTRIDGE, HP CF350A, Black LaserJet	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	2,574.00	0.00	
96	4432033-HP-C50 TONER CARTRIDGE, HP CF351A, Cyan LaserJet	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	2,652.00	0.00	
97	4432033-HP-Y60 TONER CARTRIDGE, HP CF352A, Yellow LaserJet	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	2,652.00	0.00	
98	4432033-HP-M60 TONER CARTRIDGE, HP CF353A, Magenta LaserJet	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	2,652.00	0.00	
99	4432033-HP-B61 TONER CARTRIDGE, HP CF360A (HP508A), Black LaserJet	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	7,030.40	0.00	
100	4432033-HP-C61 TONER CARTRIDGE, HP CF361A (HP508A), Cyan LaserJet	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	6,814.00	0.00	
101	4432033-HP-Y61 TONER CARTRIDGE, HP CF362A (HP508A), Yellow LaserJet	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	6,814.00	0.00	
102	4432033-HP-M61 TONER CARTRIDGE, HP CF363A (HP508A), Magenta LaserJet	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	6,814.00	0.00	
103	4432033-HP-B62 TONER CARTRIDGE, HP CF400A (HP201A), Black LaserJet	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	8,814.00	0.00	
104	4432033-HP-C62 TONER CARTRIDGE, HP CF401A (HP201A), Cyan LaserJet	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	8,814.00	0.00	
105	4432033-HP-Y62 TONER CARTRIDGE, HP CF402A (HP201A), Yellow LaserJet	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	3,099.20	0.00	
106	4432033-HP-M62 TONER CARTRIDGE, HP CF403A (HP201A), Magenta LaserJet	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	3,660.80	0.00	
107	4432033-HP-B63 TONER CARTRIDGE, HP CF410A (HP410XC), Black	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	3,660.80	0.00	
108	4432033-HP-B54 TONER CARTRIDGE, HP CF410C (HP410XC), Black	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	5,338.80	0.00	
109	4432033-HP-C63 TONER CARTRIDGE, HP CF411A (HP410XC), Cyan	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	6,322.00	0.00	
110	4432033-HP-C64 TONER CARTRIDGE, HP CF411C (HP410XC), Cyan	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	6,322.00	0.00	
111	4432033-HP-Y63 TONER CARTRIDGE, HP CF412A (HP410XC), Yellow	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	5,038.00	0.00	
112	4432033-HP-M64 TONER CARTRIDGE, HP CF412C (HP410XC), Yellow	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	5,038.00	0.00	
113	4432033-HP-B63 TONER CARTRIDGE, HP CF413A (HP410XC), Magenta	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	6,322.00	0.00	
114	4432033-HP-M64 TONER CARTRIDGE, HP CF413C (HP410XC), Magenta	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	6,322.00	0.00	
115	4432033-HP-B64 TONER CARTRIDGE, HP Q2612A, Black	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	3,744.00	0.00	
116	4432033-HP-B68 TONER CARTRIDGE, HP Q7553A, Black	cart	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	4,680.00	0.00	
SOFTWARE																									
1	4331613-SFT-001 Business function specific software	license	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00	
2	4331623-SFT-002 Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00	
3	4332004-SFT-003 Computer game or entertainment software	license	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00	
4	4332107-SFT-004 Content authoring and editing software	license	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00	
5	4332202-SFT-005 Content management software	license	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00	
6	4332304-SFT-006 Data management and query software	license	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00	
7	4332462-SFT-007 Development software	license	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00	
8	4332505-SFT-008 Educational or reference software	license	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00	
9	4332603-SFT-009 Industry specific software	license	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00	
10	4332801-SFT-010 Information exchange software	license	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00	
11	4332701-SFT-011 Network applications software	license	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00	
12	4332902-SFT-012 Network management software	license	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00	
13	4332005-SFT-013 Networking software	license	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00	
14	4333004-SFT-014 Operating environment software	license	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00	
15	4333205-SFT-015 Security and protection software	license	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00	
16	4333405-SFT-016 Utility and device driver software	license	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00	
PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																									
1	5014625-75-901 SALUDEN	piece	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00	

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the Year	Price	Total Amount for the Year									
			Jan	Feb	Mar	Apr	May	June	Q2 amount	July	Aug	Sept	Q3 amount	Oct				Nov	Dec	Q4 amount						
50	80141505-TS-690	FUEL FILTERS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00	
51	80141505-TS-691	AIRLINE TICKETS (DOMESTIC)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
52	80141505-TS-692	AIRLINE TICKETS (INTERNATIONAL)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
53	80141505-TS-693	CAR (Sedan or Hatchback)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
46	80141505-TS-694	MULTI-PURPOSE VEHICLE (MPV)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
47	80141505-TS-695	SPORTS UTILITY VEHICLE (SUV)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
48	80141505-TS-696	PASSENGER VAN	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
49	80141505-TS-697	VAN	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
50	80141505-TS-698	TWO-WHEEL VEHICLE	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
51	80141505-TS-699	PICKUP TRUCK	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
52	80141505-TS-900	ALL-TERRAIN VEHICLE (ATV)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
53	80141505-TS-901	ASSEMBLED OWNER-TYPE JEEP	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
50	80141505-TS-902	ASSEMBLED PASSENGER JEEP/RET-TYPE VEHICLE	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
51	80141505-TS-903	MOTORCYCLE	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
52	80141505-TS-904	BUS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
53	80141505-TS-905	MINI BUS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00	0.00
A. TOTAL															P		76,643.30									
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)															P		7,664.33									
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)															P											
D. GRAND TOTAL (A + B + C)															P		84,307.63									
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:															P											

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:


LESLIE ANNE E. ANDREJAS
Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available:


IRENE JOY B. DAYO
Accountant / Budget Officer

Approved by:


FRANKLIN P. GIMASON
Head of Office/Agency

Date Prepared: July 18, 2023

Received by:


SAMUEL E. DOTKINS
Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available:


CHERYL L. SOLIS / BERNADETTE ST. JR.
Supervising Administrative Officer - Prop / Budget Officer

Approved by:


JOSE A. TORRES, JR.
Head of Office/Agency

APP-CSE 2024 FORM - Other Items
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2024 FORM - OTHER ITEMS

Instructions:

This form shall be utilized by government agencies for items that are not available in the PS-DBM catalogue but are regularly purchased from other sources. Information given in this form will serve as a survey to identify the items that may be considered as CSE by the PS-DBM.

Reminders:

- 1.0 APP-CSE 2024 Form - Other Items must be accomplished using Microsoft Excel format ONLY. The APP-CSE Form - Other Items shall be deemed incorrect or invalid if the form used is in other than the prescribed format which is downloadable from the Downloads page of PS-DBM website (www.as-ohltians.gov.ph).
- 2.0 All information must be entered accurately.
- 3.0 To fill-out, copy the list of items indicated in the UNSPSC tab of this form. Otherwise, the item that you will input will not be accounted. Additional rows for other items may be inserted if necessary. (Please copy the link and paste in your browser)
- 4.0 Kindly upload the soft copy of the APP-CSE Form - Other Items in Microsoft Excel format on or before the prescribed period or deadline through this link: <https://sear.gov.ph> (Please copy the link and paste in your browser)
- 5.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0927-8479245 (Globe) or 0918-2954426 (Smart), or email appecse.helpdesk@ps-phillipsa.gov.ph, or visit the PS-DBM website (www.ps-phillipsa.gov.ph) for the guide on how to fill-out the APP-CSE Form.

Note: The APP-CSE for FY 2024 must be submitted on or before 31 July 2023.

Department/Bureau/Office: _____
 Region: REGION 10
 Address: CARULOBAN SQUARE BUILDING, MASTERSON AVENUE, UPPER BALUBAN, CAGAYAN DE ORO CITY

Agency Code/UA/C: _____
 Organization Type: _____
 Contact Person: _____
 Position: _____
 Email: _____
 Telephone/Mobile Nos: _____

LESLE ANNE F. ANDREJAS
 Administrative Assistant III
 0917112-2517

No.	UNSPSC Code	Item Description	Unit of Measure	Monthly Quantity Requirement												Total Quantity for this year	Price Catalogue	Total Amount for this year							
				Jan	Feb	Mar	Q1 AMOUNT	Apr	May	June	Q2 AMOUNT	July	Aug	Sept	Q3 AMOUNT				Oct	Nov	Dec	Q4 AMOUNT			
1	-	Compatible Toner, 317, Canon	pcs	4		3	7	19,600.00	3	3	6	16,800.00						0	0.00	0	0.00	13	2,800.00	36,400.00	
2	-						0	0.00			0	0.00						0	0.00	0	0.00	0	0.00	0	0.00
3	-						0	0.00			0	0.00						0	0.00	0	0.00	0	0.00	0	0.00
4	-						0	0.00			0	0.00						0	0.00	0	0.00	0	0.00	0	0.00
5	-						0	0.00			0	0.00						0	0.00	0	0.00	0	0.00	0	0.00
6	-						0	0.00			0	0.00						0	0.00	0	0.00	0	0.00	0	0.00
7	-						0	0.00			0	0.00						0	0.00	0	0.00	0	0.00	0	0.00
8	-						0	0.00			0	0.00						0	0.00	0	0.00	0	0.00	0	0.00
9	-						0	0.00			0	0.00						0	0.00	0	0.00	0	0.00	0	0.00
10	-						0	0.00			0	0.00						0	0.00	0	0.00	0	0.00	0	0.00
11	-						0	0.00			0	0.00						0	0.00	0	0.00	0	0.00	0	0.00
12	-						0	0.00			0	0.00						0	0.00	0	0.00	0	0.00	0	0.00
13	-						0	0.00			0	0.00						0	0.00	0	0.00	0	0.00	0	0.00
14	-						0	0.00			0	0.00						0	0.00	0	0.00	0	0.00	0	0.00
15	-						0	0.00			0	0.00						0	0.00	0	0.00	0	0.00	0	0.00
16	-						0	0.00			0	0.00						0	0.00	0	0.00	0	0.00	0	0.00
17	-						0	0.00			0	0.00						0	0.00	0	0.00	0	0.00	0	0.00
18	-						0	0.00			0	0.00						0	0.00	0	0.00	0	0.00	0	0.00
19	-						0	0.00			0	0.00						0	0.00	0	0.00	0	0.00	0	0.00
20	-						0	0.00			0	0.00						0	0.00	0	0.00	0	0.00	0	0.00
21	-						0	0.00			0	0.00						0	0.00	0	0.00	0	0.00	0	0.00
22	-						0	0.00			0	0.00						0	0.00	0	0.00	0	0.00	0	0.00
23	-						0	0.00			0	0.00						0	0.00	0	0.00	0	0.00	0	0.00
24	-						0	0.00			0	0.00						0	0.00	0	0.00	0	0.00	0	0.00
25	-						0	0.00			0	0.00						0	0.00	0	0.00	0	0.00	0	0.00
26	-						0	0.00			0	0.00						0	0.00	0	0.00	0	0.00	0	0.00
27	-						0	0.00			0	0.00						0	0.00	0	0.00	0	0.00	0	0.00
28	-						0	0.00			0	0.00						0	0.00	0	0.00	0	0.00	0	0.00
29	-						0	0.00			0	0.00						0	0.00	0	0.00	0	0.00	0	0.00
30	-						0	0.00			0	0.00						0	0.00	0	0.00	0	0.00	0	0.00
31	-						0	0.00			0	0.00						0	0.00	0	0.00	0	0.00	0	0.00
32	-						0	0.00			0	0.00						0	0.00	0	0.00	0	0.00	0	0.00
33	-						0	0.00			0	0.00						0	0.00	0	0.00	0	0.00	0	0.00
34	-						0	0.00			0	0.00						0	0.00	0	0.00	0	0.00	0	0.00

No.	UNSPSC Code	Item Description	Unit of Measure	Monthly Quantity Requirement												Price Catalogue	Total Quantity for the year	Total Amount for the year										
				Jan	Feb	Mar	Q1	Q1 Amount	April	May	June	Q2	Q2 Amount	July	Aug				Sept	Q3	Q3 Amount	Oct	Nov	Dec	Q4	Q4 Amount		
35	-						0	0.00				0	0.00				0	0.00				0	0.00		0	0.00		0.00
36	-						0	0.00				0	0.00				0	0.00				0	0.00		0	0.00		0.00
37	-						0	0.00				0	0.00				0	0.00				0	0.00		0	0.00		0.00
38	-						0	0.00				0	0.00				0	0.00				0	0.00		0	0.00		0.00
39	-						0	0.00				0	0.00				0	0.00				0	0.00		0	0.00		0.00
40	-						0	0.00				0	0.00				0	0.00				0	0.00		0	0.00		0.00
41	-						0	0.00				0	0.00				0	0.00				0	0.00		0	0.00		0.00
42	-						0	0.00				0	0.00				0	0.00				0	0.00		0	0.00		0.00
43	-						0	0.00				0	0.00				0	0.00				0	0.00		0	0.00		0.00
44	-						0	0.00				0	0.00				0	0.00				0	0.00		0	0.00		0.00
45	-						0	0.00				0	0.00				0	0.00				0	0.00		0	0.00		0.00
46	-						0	0.00				0	0.00				0	0.00				0	0.00		0	0.00		0.00
47	-						0	0.00				0	0.00				0	0.00				0	0.00		0	0.00		0.00
48	-						0	0.00				0	0.00				0	0.00				0	0.00		0	0.00		0.00
49	-						0	0.00				0	0.00				0	0.00				0	0.00		0	0.00		0.00
50	-						0	0.00				0	0.00				0	0.00				0	0.00		0	0.00		0.00
51	-						0	0.00				0	0.00				0	0.00				0	0.00		0	0.00		0.00
52	-						0	0.00				0	0.00				0	0.00				0	0.00		0	0.00		0.00
53	-						0	0.00				0	0.00				0	0.00				0	0.00		0	0.00		0.00
54	-						0	0.00				0	0.00				0	0.00				0	0.00		0	0.00		0.00
55	-						0	0.00				0	0.00				0	0.00				0	0.00		0	0.00		0.00
56	-						0	0.00				0	0.00				0	0.00				0	0.00		0	0.00		0.00
57	-						0	0.00				0	0.00				0	0.00				0	0.00		0	0.00		0.00
58	-						0	0.00				0	0.00				0	0.00				0	0.00		0	0.00		0.00
59	-						0	0.00				0	0.00				0	0.00				0	0.00		0	0.00		0.00
60	-						0	0.00				0	0.00				0	0.00				0	0.00		0	0.00		0.00
61	-						0	0.00				0	0.00				0	0.00				0	0.00		0	0.00		0.00
62	-						0	0.00				0	0.00				0	0.00				0	0.00		0	0.00		0.00
63	-						0	0.00				0	0.00				0	0.00				0	0.00		0	0.00		0.00
64	-						0	0.00				0	0.00				0	0.00				0	0.00		0	0.00		0.00
65	-						0	0.00				0	0.00				0	0.00				0	0.00		0	0.00		0.00
66	-						0	0.00				0	0.00				0	0.00				0	0.00		0	0.00		0.00
67	-						0	0.00				0	0.00				0	0.00				0	0.00		0	0.00		0.00
68	-						0	0.00				0	0.00				0	0.00				0	0.00		0	0.00		0.00
69	-						0	0.00				0	0.00				0	0.00				0	0.00		0	0.00		0.00
70	-						0	0.00				0	0.00				0	0.00				0	0.00		0	0.00		0.00
71	-						0	0.00				0	0.00				0	0.00				0	0.00		0	0.00		0.00
72	-						0	0.00				0	0.00				0	0.00				0	0.00		0	0.00		0.00
73	-						0	0.00				0	0.00				0	0.00				0	0.00		0	0.00		0.00
74	-						0	0.00				0	0.00				0	0.00				0	0.00		0	0.00		0.00
75	-						0	0.00				0	0.00				0	0.00				0	0.00		0	0.00		0.00
76	-						0	0.00				0	0.00				0	0.00				0	0.00		0	0.00		0.00
77	-						0	0.00				0	0.00				0	0.00				0	0.00		0	0.00		0.00
78	-						0	0.00				0	0.00				0	0.00				0	0.00		0	0.00		0.00
79	-						0	0.00				0	0.00				0	0.00				0	0.00		0	0.00		0.00
80	-						0	0.00				0	0.00				0	0.00				0	0.00		0	0.00		0.00
81	-						0	0.00				0	0.00				0	0.00				0	0.00		0	0.00		0.00

No.	UNSPSC Code	Item Description	Unit of Measure	Monthly Quantity Requirement												Price Catalogue	Total Quantity for the year	Total Amount for the year										
				Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug				Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount		
82	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00		
83	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00		
84	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00		
85	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00		
86	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00		
87	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00		
88	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00		
89	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00		
90	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00		
91	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00		
92	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00		
93	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00		
94	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00		
95	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00		
96	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00		
97	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00		
98	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00		
99	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00		
100	-						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00	0.00		
A. TOTAL																											36,400.00	
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																												3,640.00
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																												-
D. GRAND TOTAL (A + B + C)																												40,040.00
E. APPROVED BUDGET BY THE AGENCY HEAD																												
In Figures and Words:																												

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by: LESLIE ANNE F. ANDREJAS Property/Supply Officer
 Received by: YOLANDE E. DOTIMAS Property/Supply Officer
 Date Prepared: 18 July 2023

Certified Funds Available / Certified Appropriate Funds Available:
 Approved by: TERENE JOY B. LAYO Accountant / Budget Officer
 Approved by: FRANKLIN P. GUMAPON Head of Office/Agency

Certified Funds Available / Certified Appropriate Funds Available:
 Approved by: JOSE A. TORRES, JR. Head of Office/Agency