

**Philippine Information Agency Indicative Annual Procurement Plan for FY 2024**

Code (PAP)	Procurement Program/Project	PMO/ End-User	Is this an Early Procurement?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Activity/ Project)
					Advertisement/ Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	<b>REPAIR AND MAINTENANCE</b>												
	A. Other Structures	CO/RO	NO	SVP					GoP	500,000.00 ↘			
	B. Repair and Maintenance of Furnitures and Fixtures	CO/RO	NO	SVP					GoP	90,000.00 ↘			
	C. Motor Vehicle spare parts and other repair services	CO/RO	NO	SVP / NP					GoP	1,287,000.00 ↘			
	D. Repair of ICT Equipment	CO/RO	NO	SVP					GoP	223,000.00 ↘			
	E. Repair of Office Equipment	CO/RO	NO	SVP					GoP	1,246,000.00 ↘			
	<b>RENTAL EXPENSES</b>												
	Rents - Building and Structures	RO	NO	Lease of Venue					GoP	8,230,000.00 ↘			
	Rents - Motor Vehicle	RO	NO	SVP					GoP	578,000.00 ↘			
	<b>PROFESSIONAL EXPENSES</b>												
	1. Legal Services	CO	NO	NP					GoP	240,000.00 ↘			
	2. Consultancy Services	CO	NO	NP					GoP	375,000.00 ↘			
	3. Other Professional Services	CO/RO	NO	NP					GoP	17,966,000.00 ↘			
	<b>GENERAL SERVICES</b>												
	Janitorial Services	CO-ADMIN	YES	CB - EPA	October 2023	November 2023	2024	2024	GoP	4,335,000.00 ↘			
	Security Services	CO-ADMIN	YES	CB - EPA	October 2023	November 2023	2024	2024	GoP	6,500,000.00 ↘			
	Other General Services	CO/RO	NO	SVP					GoP	2,098,000.00 ↘			
	<b>SUPPLIES AND MATERIALS EXPENSES</b>												
	A. Fuel, Oil, Lubricants	CO/RO	NO	SVP					GoP	5,228,000.00 ↘			
	B. Office Supplies	CO/RO	NO	SVP / A-to-A					GoP	13,135,000.00 ↘			
	<b>Mobile Telecommunication</b>												
	Mobile	CO	NO	WETI					GoP	5,200,000.00 ↘			
	Postage and Courier services	CO/RO	NO	SVP					GoP	724,000.00 ↘			
	Landline Telephone	CO-RO	NO	WETI					GoP	1,947,000.00 ↘			
	<b>UTILITIES</b>												
	Electricity	CO/RO	NO	WETI					GoP	10,848,000.00 ↘			
	Water	CO/RO	NO	WETI					GoP	2,093,000.00 ↘			
	Potable Drinking Water	CO	NO	SVP					GoP	150,000.00 ↘			
	<b>SUBSCRIPTION</b>												
	1. Email Services Subscription	CO-MISD	NO	CB					GoP	1,804,000.00 ↘			
	2. Firewall License	CO-MISD	NO	SVP					GoP	350,000.00 ↘			
	3. Cable	CO-RO	NO	SVP					GoP	684,000.00 ↘			

Travelling/ Airfare / toll	CO/RO	NO	SVP / A-TO-A					GoP	7,069,000.00		
Training Expenses	CO/RO	NO	SVP					GoP	600,000.00		
Advertising Expenses	CO/RO	NO	SVP					GoP	1,520,000.00		
Printing Publication	CO/RO	NO	SVP					GoP	118,000.00		
								<b>TOTAL</b>	<b>95,138,000.00</b>		
PREPARED BY:				RECOMMENDED FOR APPROVAL BY :				APPROVED BY:			
[REDACTED]				[REDACTED]				[REDACTED]			
<b>JUPALYN L. BENEDICTO</b>				<b>ATTY. ALLAN VINCENT B. LORENZO</b>				<b>WILSON T. BUERANO JR.</b>			
<i>OIC, BAC Secretariat</i>				<i>Chairperson, Bids and Awards Committee</i>				<i>Duly Authorized Alternate Head of Procuring Entity</i>			